

Material Runner/Driver

Job description

MATERIAL RUNNER/DRIVER

We are a rapidly expanding exterior home remodeling company with over 38 years in the business looking for a hard-working Material Runner/Driver to join our company. This position will be responsible for delivering materials to and from various jobs sites throughout the day. You will be operating company vehicles (truck and trash trailer) so a valid driver's license and clean driving record is a must. You will work under the close supervision of our Production Management Team. This is a great long term employment opportunity in a family friendly environment. Salary range based on experience. Basic carpentry skills is a huge plus but not required.

Job Description – Material Runner

- Loading and unloading delivery vehicles in a safe and professional manner
- Inspect condition and quantity of received materials before placing them in the warehouse
- Properly place received materials in correct warehouse locations
- Verify product descriptions, condition, amounts, etc.
- Accurately complete paperwork (Pick Tickets, Inventory Count Sheets, etc.)
- Moving materials in yard and warehouse as needed
- Staging job materials for crews
- Double checking all loads for accuracy and ensuring that they are thoroughly secured for delivery
- Delivering product to job site in non-CDL required vehicles
- Ensuring job sites are clean after job has been completed
- Performing all duties safely
- Providing superior customer service
- Adhere to and understand safety policies and regulations
- Perform other duties as assigned by management

Requirements

- Valid Driver's License
- Must have own transportation to and from the Warehouse
- Experience driving truck and trailer helpful but not required
- Ability to communicate with co-workers, vendors, and customers (both written and verbal)
- Must be able to work both indoors and outdoors under adverse weather conditions
- Must be able to regularly lift and/or move up to 75 pounds
- Ability to read directions and follow them
- High school diploma or certification in a skilled trade
- Fluency in English; Spanish a plus
- Employer performs random drug testing
- Must be at least 18 years of age

Job Type: Full-time, starting time 7am

Pay: From \$35,000.00-\$38,000. Overtime opportunity available.

Benefit Conditions:

- Waiting period may apply

COVID-19 Precaution(s):

- Personal protective equipment provided or required
- Sanitizing, disinfecting, or cleaning procedures in place

This Job Is:

- A job for which military experienced candidates are encouraged to apply
- A job for which all ages, including older job seekers, are encouraged to apply
- Open to applicants who do not have a college diploma

Work Remotely

- No

Job Type: Full-time

Pay: \$35,000.00 - \$38,000.00 per year